



# SAINT LAWRENCE

Catholic Church

## Ministry Catalog



# Stewardship 2020-2023

*SHARING Our GIFTS from God*

Hello everyone,

Well, even during such turbulent times, I thought it best to have St. Lawrence go ahead with stewardship renewal this Fall. Our last Stewardship updates were about two years ago – and in keeping with the time frame that was set then, it's time to renew....and so.....here we are!!

I believe it is a very good thing for the parish to have a current membership roster so that we can really know the numbers of “active” parishioners that desire to be part of this parish family. By “active” I mean a few things:

**\*Worshipping regularly** with us is the most essential part of being a parishioner. That said, I know that we have some very loyal parishioners who simply cannot get here in person. Due to age or physical struggles or the Covid-19 pandemic, there are very legitimate reasons for having to join us on our live-streaming Mass on Sundays. These faithful people still desire to be with us around the Lord's Altar in whatever way they can.

**\*Strengthening** our parish by a **wide variety of gifts** offered to God & His people. This would be the part of being active that asks each of us to consider how to make St. Lawrence the best place it can be. It is a willingness to volunteer our time and abilities in whatever way we find that meaningful. Some choose to be a minister at Mass – some serve on our many committees – some help with athletics or social functions. The blessing is that our membership as part of St. Lawrence lets us join with each other in making our parish a blessed, active part of our Church.

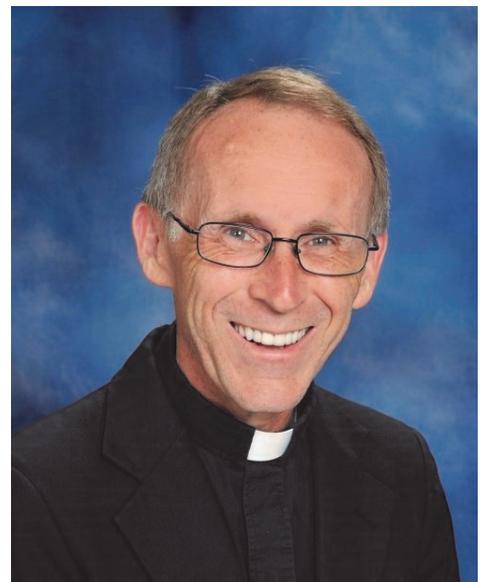
**\*Tithing** allows all of us to have the financial energy to take care of our weekly expenses and plan for larger things that will also need our attention. Our parish budget is created each year with a view of how healthy our finances will be. Just like the budgeting that goes on in each household, St. Lawrence desires to both be responsible for regular operating expenses and be wise stewards in ongoing maintenance and needed upgrades. Your sacrificial generosity makes this possible.

And here you have it – the Stewardship Renewal forms that you can either complete online or get a paper copy back to us in the Sunday collection or by mail. Please prayerfully consider the best way that the Lord is calling you to be part of our St. Lawrence Family. I especially want to extend a word of invitation to our young people as well. There are certainly ways that they can be an active part of our parish life. Please know of my deep gratitude for the way you support our parish.

Fr. Bill Burks



Pastor



The time that we have been given here on earth, the skills and talents we have developed and all of the material possessions come to us as precious and irreplaceable gifts, to be cherished, nurtured and shared with others.

This booklet is a tool to assist you in finding out about all the many Ministries and activities that St. Lawrence Parish has to offer and aid you in making your stewardship commitment to the St. Lawrence Community. Please take time to read it thoroughly, complete the intention form either online at [www.stl-lawrence.org](http://www.stl-lawrence.org), on our Facebook page, or use the one at the back of this book and return it to the parish office via Sunday collection, mail or drop by the office as soon as possible.

**Beginning this year, our Stewardship program will be switching to a three-year commitment cycle for 2020-2023. So, please plan ahead and decide on the Ministries that you would like to get involved in. On your Stewardship Intention Card, sign up for those Ministries/Committees/Events that you wish to begin, along with those you wish to continue for the next three years.**

## ADMINISTRATION / LEADERSHIP (Appointed Positions)

### 1. PARISH COUNCIL

**Joe Rickert, Chairman 749-1656**  
**Fr. Bill 448-2122**

The Parish Council is responsible for the vision of the parish community and acts as an advisory committee to the Pastor. Meetings are normally held the fourth Tuesday of the month from 7:00 pm to 8:30 pm in the Community Room with an annual day retreat held on a Saturday in July. Length of commitment is 3 years. (1 year for Alternates).

### 2. FINANCE COUNCIL

**Paul Davis, Chairman 541-0312**  
**Fr. Bill 448-2122**

This Council provides the administration of the parish finances, preparation and administration of the parish operating budget and capital funds, long-range financial planning of the parish resources, and approves major capital spending. It also reviews financial audits and recommends changes to ensure financial integrity. A prompt return of your Time, Talent and Treasure Intention form will enable this committee to accurately budget for the current fiscal year.

## BOOSTER CLUB / ATHLETICS

### 3. BOOSTER CLUB

**Tim Dewees, Chairman 797-7482**

The Booster Club promotes, sponsors & maintains sports activity for Notre Dame Academy and St. Lawrence parishioners. This club hosts events/leagues raising money to maintain the St. Lawrence athletic facilities and fund the Notre Dame sports programs. Length of commitment is up to the individual.

### 4. COACHING

**Joe Burke, Athletic Director 609-7925**

Coaches and assistant coaches are needed for all sports teams. Coaches must submit a resume to the Booster Club for consideration. All interested persons must have a background check and attend the Archdiocesan Safe Environment Training class. Length of commitment depends on the length of the season.

## FORMATION — Bill Unruh

### 5. FORMATION COMMITTEE

**Bill Unruh 448-2122**

Lifelong Formation and Education Committee is responsible for providing Catholic religious education and formation opportunities for our parish community. Persons are needed to represent different ages and groups in the parish. Length of commitment is three years.

### 6. CHILDREN'S CHURCH

**Bill Unruh 448-2122**

Children's Church (Children's Liturgy of the Word) is held during the 10:30 am Sunday Mass. Children ages 4 through grade 3 are invited to explore the Gospel each Sunday (Sept. – May). Catechists are needed to discuss the Gospel with the children, using leaflets provided. Time commitment is about once a month from September through May.

### 7. RCIA

**Bill Unruh 448-2122**

RCIA is an acronym for Rite of Christian Initiation of Adults and is the way we welcome unbaptized adults and those baptized in another Christian tradition into the Catholic Church. The process consists of various stages of experience and ritual celebrations. As an individual progresses in faith toward full initiation through the Sacraments of Baptism, Confirmation and Eucharist, he or she is supported by a sponsor, guided by catechists (both lay and ordained) and embraced by our community of believers. See the following for descriptions of the RCIA opportunities available.

**There are a number of ways to help with RCIA if you are interested in serving with RCIA contact Bill Unruh.**

### 8. RELIGIOUS EDUCATION: CATECHISTS & AIDES **Bill Unruh 448-2122**

This program assists parents in the religious education and formation of their children who attend public schools. Catechists (teachers of religion) are needed for grades K – 8. These persons are to be practicing Catholics and are to take classes provided by the Archdiocese of Louisville.

*St. Lawrence participates with three other parishes in DiCaFF (Dixie Catholic Faith Formation). Classes are held Wednesday evenings, 6:30 – 8:00 p.m. at Incarnation Formation Center for K-6th grade and 6:15 - 7:45 at St. Paul for 7th and 8th grade. Length of commitment is the time to prepare lessons and ninety minutes on Wednesday evenings from September – April.*

## GROUNDS & MAINTENANCE

### 9. PLANNING & MAINTENANCE COMMITTEE

**CHAIRPERSON NEEDED**

Provides the information and recommendations for the upkeep and general maintenance of our parish grounds and buildings. Volunteers with plumbing, electrical, carpentry, masonry, HVAC and painting skills are needed. Length of commitment is up to the individual.

### 10. GRASS CUTTING / LANDSCAPING

**Matt Rasche 640-0137**

Volunteers are needed to help with the beautification of parish grounds during grass cutting season. Six teams are rotated each week. Mowers are provided by St. Lawrence or may be brought from home. Length of commitment is up to the individual.

## OUTREACH

### 11. BEREAVEMENT MEALS

**Bill Unruh 448-2122**

After the funeral Mass at St. Lawrence a meal is offered to the family of the deceased. Volunteers prepare food at home and bring it to the Community Room the morning of the funeral Mass. Other volunteers set up the meal, serve it and clean up afterwards. We currently have three groups with a four-month length of commitment per year.

### 12. NURSING HOME MINISTRY / HOMEBOUND MINISTRY **Bill Unruh 448-2122**

Extraordinary Ministers of the Eucharist take Holy Communion to the elderly and other homebound members within the parish. This ministry is provided each Friday, or if preferred, another day of the week according to the needs of the minister or homebound person.

Eucharistic Ministers take Holy Communion to Catholic residents of Signature-Rockford Manor Nursing Home Each Sunday. Mass is celebrated the second and fourth Tuesdays of each month at 10:30 a.m. Communion Services are celebrated on alternate Tuesdays. Volunteers provide assistance to residents who attend. St. Lawrence has parishioners in other nursing facilities who would appreciate visitors from our parish.

### 13. ST. VINCENT DE PAUL CONFERENCE

**Gerry Sims, Chairman 995-3356**

This organization, in a spirit of justice & charity, helps those who are suffering by person-to-person involvement of its members. Volunteers take calls from clients who need various forms of help from food to bills. Meetings are held the first Wednesday of every month. Length of commitment is up to the individual.

## PARISH LIFE

### 14. STEWARDSHIP COMMITTEE / WELCOMING COMMITTEE

**Dave Maxwell 314-7120**

Coordinates, creates and maintains the process that enables parishioners in Stewardship of time, talent and treasure. Volunteers needed to assist with year-long planning, updating stewardship brochure and presentation plan and follow-up of time/talent volunteers. Length of commitment is up to the individual.

### 15. COLLECTION COUNTER

**Joyce Nelson 448-2122**

Volunteers are needed to help count and record the Sunday collection. This task is performed on Monday mornings in the Parish Office. Length of commitment is up to the individual.

### SCOUTS

**Joe Underwood, Scoutmaster 366-2183**

**16. BOY SCOUTS** is an organization for boys age 10 and over. They meet every Wednesday. Interested adults are always needed and greatly enhance our program by working directly with the boys or by serving on the committee which is charged with assessing troop needs. Many volunteer positions are available.

**17. CUB SCOUTS** is for boys ages 5 to 9. They meet every Tuesday.

**18. GIRL SCOUTS** is for girls in grades K-12. **Joelyn Wally 448-2122**

## PICNIC

### 19. PICNIC

**Randy England 762-3703**

There are many places to serve during the picnic, from Booth Captains, Food Servers, Cooks, Booth Volunteers to grounds clean-up.

## **WORSHIP — Karen Kuenzig**

### **20. WORSHIP COMMITTEE**

**Karen Kuenzig 448-2122**

The Worship Committee consists of members of all of our liturgical ministries and provides direction and planning for the liturgies and environment throughout the year. Length of Commitment is up to the individual.

### **21. ALTAR SERVERS**

**David Maxwell 314-7120**

**DeeDee Nauert 376-7418**

Altar servers assist the priest during weekend Masses and special liturgies, i.e. Christmas, Easter, funerals, etc. Servers can begin the program in the 5th grade and continue as long as desired. Servers will be scheduled only for the Mass of their choice. There is a training class before you are scheduled. Once trained, you will be scheduled with an experienced server your first couple of times on the schedule. Includes monthly meetings, Server of the Month and a point system with quarterly rewards. Any Adults who wish to Serve at funerals, call the Parish Office at 448-2122 for scheduling a training session and practice.

### **22. ART & ENVIRONMENT**

**Ann Yates 303-6816**

The Art & Environment committee's mission is to complement our liturgical season with the decoration of the church. Volunteers are needed during the Christmas, Easter, all other Holy Days and related liturgical events. Length of commitment is up to the individual.

### **23. CHURCH CLEANING**

**Joyce Nelson 448-2122**

We have 4 teams that make up our church cleaning ministry. Each week, usually on Thursdays (before our weekend masses) the team will gather to dust, sweep and vacuum the church and chapel. Special cleanings for Christmas & Easter. Volunteers are scheduled yearly. This is a great family ministry to get the kids involved! Having 4 teams - Your team will usually clean once a month.

### **24. EXTRAORDINARY MINISTERS OF HOLY COMMUNION**

**Ann Yates 303-6816**

**Jerry Yates 681-5689**

These ministers perform a special function for the parish family. Ministers assist the priest by presenting the Body and Blood of Christ during Holy Communion at Mass. Ministers also take Holy Communion to those unable to attend Mass. New ministers must attend two 2-hour training sessions conducted by the Archdiocese's Office of Worship. Length of commitment is up to the individual. You will receive a mandate card from the Archdiocese good for 5 years. At the end of the 5 years you must take a 2-hour refresher course for a new mandate card.

### **25. FUNERAL MINISTERS**

**Karen Kuenzig 448-2122**

Ministers are needed to serve in various ministry roles during funerals. Funerals take place mostly on weekdays and usually at 10 a.m. There is an occasional Saturday morning funeral. Worship Director will contact ministers as needed as soon as family has met with worship director to plan the liturgy.

### **26. GIFT BEARER**

**Helen Kendall 366-0190**

This ministry presents the bread, wine and tithing to the Priest during the offertory part of the Mass. This is done at all weekend Masses and/or special liturgies. You will be scheduled only at the Mass of your choice. Length of commitment is up to the individual. This is a wonderful family ministry.

### **27. HOSPITALITY**

**Barbara Brewer 338-5698**

This ministry provides information and service to those attending Mass or other services in Church. Ministers are stationed at the front and side doors to welcome those attending, distribute bulletins, straighten church after services, etc.

## WORSHIP (CONTINUED)

### 28. LECTOR

**Jim Hutchins (Adults) 935-6373**  
**Mary Jansen (Youth) 558-9805**

A Minister of the Word enhances the liturgical experience by presenting the word of God in a clear and concise manner. Length of commitment is up to the individual and includes practice time in preparation for assigned Mass or other service.

### 29. NURSERY (10:00 a.m. SUNDAY)

**Marie Gonterman 445-8819**

This ministry provides child care during the 10 a.m. Sunday Mass for children 4 and under. The nursery is located in the Science room across from the Chapel of Our Lady in the school building. This is a good volunteer opportunity for service hours. Length of commitment is up to the individual. This is a good family ministry.

### 30. SACRISTAN

**Marilyn McNeill 819-6131**

This ministry is responsible for training new sacristans on the proper set up for all liturgical services. This is an excellent family ministry. Length of commitment is up to the individual.

### 31. USHER

**Tim Rasche 640-3603**

This ministry collects the offerings at each weekend Mass and/or special liturgies. Also at special Masses, the usher will be asked to help hospitality with seating, if need be. This ministry is open to male, female, young and not-so-young, and school children, sixth grade and up. You will be scheduled only at the Mass of your choice. This is a wonderful family ministry. Length of commitment is up to the individual.

### 32. CAMERA OPERATOR

**Mike Raymer 448-2122**

This minister will work with camera and computer equipment to livestream our Sunday Mass. Other needs may be videotaping weddings, funerals, baptisms or other church related events. On rotation for one Sunday a month.

## WORSHIP / MUSIC



### **Karen Kuenzig, Worship and Music Director 448-2122**

Music Ministry is multi-faceted and is an integral part of our worship. The principal musicians for our liturgies are the members of the Assembly; but to assist this singing body of Christ, instrumentalists, cantors, choirs, etc. are needed. Please see the listings in this music section for the categories of music currently used in our parish community and the music opportunities available.

### 33. BEREAVEMENT CHOIR

The Resurrection Choir is for anyone available to sing at a Funeral during the day.

### 34. CANTOR

Cantors lead the congregation in singing at the weekend Masses and special liturgies. New Cantors will be auditioned by the Music Director. Cantors must also be members of the Choir.

### 35. CHILDREN'S CHOIR

The Children's choir presents the opportunity for mature children of all ages to present music for Mass. Contact the Music Director for interest in this wonderful opportunity.

**36. ADULT CHOIR**

The Adult Choir sings throughout the year. This Choir rehearses every Thursday at 7 p.m.

**37. INSTRUMENTALISTS**

Musicians are welcome to play various instruments at weekend liturgies and special services.

***MINISTERS — PLEASE TRY TO FIND A REPLACEMENT FOR YOURSELF IF YOU CANNOT ATTEND MASS AT ANY TIME. IF YOU WERE PREVIOUSLY ON ANY SCHEDULED MINISTRY, AND YOUR STATUS HAS CHANGED IN ANY WAY (PREFERRED MASS TIME), CALL YOUR MINISTRY COORDINATOR LISTED IN THIS BOOKLET.***



# Online Giving

In an attempt to keep up with all of the daily changes in our society (as we witnessed in 2020 with the Covid 19 epidemic) we offer an "Online Giving" program.

This program is a safe and secure process that can help in establishing your family budget, guaranteeing your consistent tithe to the Parish in those times when you cannot attend Mass and this program also helps St. Lawrence Church streamline our Parish finances. For information or to sign-up for the program go to the Parish website at [www.stl-lawrence.org](http://www.stl-lawrence.org) and click on the "Online Giving" logo and follow the simple instructions.

If you have questions please do not hesitate to contact Joyce Nelson at 502-448-2122 in the parish office.

## ALPHABETICAL MINISTRY LISTING 2020-2023

COMMITTEE NAME	#
Adult Choir	36
Altar Servers	21
Art & Environment	22
Bereavement Meals	11
Bereavement Choir	33
Booster Club	3
Boy Scouts	16
Cantor	34
Camera Operator	32
Children's Church	6
Children's Choir	35
Church Cleaning	23
Coaching	4
Collection Counter	15
Cub Scouts	17
Extraordinary Ministers of Holy Communion	24
Finance Council	2
Formation Committee	5

COMMITTEE NAME	#
Funeral Ministers	25
Gift Bearer	26
Girl Scouts	18
Hospitality	27
Grass Cutting / Landscaping	10
Instrumentalists	37
Lector	28
Nursery (10:00 am Sunday)	29
Nursing Home/Homebound Ministry	12
Parish Council	1
Picnic	19
Planning & Maintenance	9
RCIA	7
Religious Education Catechists & Aides	8
Sacristan	30
St. Vincent dePaul Conference	13
Stewardship Committee	14
Usher	31
Worship Committee	20



# SAINT LAWRENCE

## Catholic Church

**Please fill out your Stewardship and Family Census form either online, located on our website ([www.stl-lawrence.org](http://www.stl-lawrence.org)), or use the paper form that appears on Page 11.**

Online forms are submitted to the parish office electronically, paper forms can either be mailed in, dropped in the Collection Basket or brought to the Parish Office.



# SAINT LAWRENCE

Catholic Church



## 2020-2023 STEWARDSHIP INTENTION CARD

### FAMILY CENSUS INFORMATION

Family Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone #'s Home \_\_\_\_\_ Cell phone \_\_\_\_\_ Cell phone \_\_\_\_\_

E-Mail Address (s) \_\_\_\_\_ E-Mail Address \_\_\_\_\_

NDA School Family?  Yes  No      St. Lawrence Pre-School Family?  Yes  No

Family Mass Attendance:  Saturday, 5 p.m.     Sunday, 10:00 a.m.

### PRAYER COMMITMENT

Prayer is the beginning of Stewardship. Only when we spend time with God in prayer are we spiritually prepared to offer ourselves in service to others. In addition to going to Church every Sunday and Holy Day, we commit to:

- |  |  |
|--|--|
| <input type="checkbox"/> Attend weekday Mass at least once per week.     | <input type="checkbox"/> Spend 15 minutes a day in personal prayer   |
| <input type="checkbox"/> Invite a friend or acquaintance to Mass         | <input type="checkbox"/> Pray together with my family                |
| <input type="checkbox"/> Discuss the Catholic faith with my family       | <input type="checkbox"/> Read the Bible for one hour a week          |
| <input type="checkbox"/> Pray the Rosary at least once a week            | <input type="checkbox"/> Go to confession at least every other month |
| <input type="checkbox"/> Give thanks, or say grace before meals          | <input type="checkbox"/> Schedule time for a spiritual retreat       |
| <input type="checkbox"/> Attend Eucharistic Adoration on a regular basis |  |

### TIME & TALENT COMMITMENT

Please include in this section the Ministries/Committees that you wish to wish to continue volunteering your time and talent to in 2020-2023. If you are volunteering for a NEW Ministry, list that under NEW.

Name	Date of Birth	Time & Talent <u>Continue</u>	Time & Talent <u>NEW</u>
Adult #1 _____	_____	_____	_____
Adult #2 _____	_____	_____	_____
Child #1 _____	_____	_____	_____
Child #2 _____	_____	_____	_____
Child #3 _____	_____	_____	_____
Child #4 _____	_____	_____	_____

OTHER HOBBIES, SKILLS, etc. that I (We) would be willing to share with the parish that are not included in this brochure:

\_\_\_\_\_

### TREASURE COMMITMENT

After prayerful reflection and in recognition that everything we have comes from God, and as a sign of gratitude, I/we have decided that \$\_\_\_\_\_ is a fair portion to return.

- weekly     monthly by Online Giving
- weekly     monthly in the Sunday offertory envelope beginning \_\_\_\_\_.

*(This card expresses intentions only and is not legally binding.)*



St. Lawrence Catholic Church  
1925 Lewiston Drive  
Louisville, KY 40216

RETURN SERVICE REQUESTED

**Non-Profit Org.  
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